As part of its mission, Wayne State University continually strives to reach the highest standards of excellence in ensuring the safety of all who are part of the university community. Our law enforcement professionals work around the clock to ensure a pleasant and user-friendly campus for our students, faculty, staff and visitors.

Whether in patrol cars, on mountain bikes or behind desks, the dedicated men and women of the Wayne State University Police Department (WSUPD) handle all police, criminal and safety matters on our campus. The department’s members seek to vigorously and faithfully enforce the law with uncompromised integrity and without bias, and to provide community-oriented services with efficiency, professionalism and courtesy. Our full-service department is available to the university community 24 hours a day, seven days a week, 365 days a year.

Although safety is our top priority, we cannot accomplish it alone. At Wayne State, we use a community approach to law enforcement, recognizing that strong partnerships between police and the campus community enable us to do the best possible job of protecting people and property.

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, commonly known as the Clery Act, the university publishes this report on an annual basis to provide its students, faculty and staff with an overview of our crime statistics, public safety resources, policies and procedures. This report is intended to fulfill that requirement and is divided into two sections: Section A. Annual Security Report; and Section B. Annual Fire Safety Report.

This document is posted on the WSUPD website, police.wayne.edu; on the Dean of Students Office website, doso.wayne.edu; on the Office of the General Counsel website, generalcounsel.wayne.edu; and there is a link to the document on the university’s safety website, wayne.edu/safety. A hard copy of this report can be downloaded from any of these websites. In addition, hard copies are available upon request from the Office of Undergraduate Admissions and University Human Resources.

The university also reports the annual crime statistics contained in this report to the U.S. Department of Education. A searchable database containing those statistics can be found at ope.ed.gov/security.

Campus crime statistics included in this report are gathered from a variety of sources, including campus and local law enforcement agencies and campus officials with significant responsibility for student and campus activities.

Please take a few moments to carefully read this report. It also provides information on how you can take an active role in preventing crime and increasing your safety and security while on campus.

President M. Roy Wilson

A. ANNUAL SECURITY REPORT

The Annual Security Report is divided into these areas:

- A question-and-answer section on safety and security issues, where to report incidents, timely warnings, emergency notifications, and available safety programs.
- A summary of Michigan laws as they pertain to drug and alcohol abuse.
- The Wayne State University policy on drugs and alcohol.
- Suspension of eligibility for financial aid for drug-related offenses.
- The Wayne State University policies on sexual harassment, sexual misconduct and sexual assault and where to report incidents.
- A summary of victim support services.
- A summary of student resources for reporting sexual harassment, sexual assault, domestic violence, dating violence and stalking. This includes the procedures Wayne State will follow in response to such reports.
- A summary of Wayne State University’s crime statistics for the years 2015, 2014 and 2013.
- A summary of Wayne State University’s emergency response and evacuation procedures.
- A summary of Wayne State University’s missing student notification policy.
1. Does Wayne State have its own police force?

Yes. Since 1966, the Wayne State University Police Department (WSUPD) has endeavored to provide a safe and secure environment for the entire university community. The department provides a full range of professional police services to both the main and medical center campuses as well as the surrounding neighborhoods. We have 56 sworn officers who are responsible for patrolling the campus and the surrounding areas 365 days a year. A group of 13 civilian cadets act as eyes and ears for our police officers by way of conducting uniformed foot patrols in and around our main campus.

Each officer has at least a bachelor’s degree and many have advanced degrees. Nearly half of our police officers are Wayne State graduates. Each officer also completes an intensive training course at a state-certified police academy, followed by a demanding 13-week program at Wayne State. Refresher courses and additional training also keep officers current with the latest practices in their profession.

All WSU police officers are fully licensed through the Michigan Commission on Law Enforcement Standards (MCOLES). All officers are sworn peace officers commissioned under state law, and each officer has also been commissioned as a police officer in the city of Detroit. Officers are empowered to enforce all federal and state laws, including the Michigan Motor Vehicle Code and City of Detroit ordinances, both on and off the campus. As sworn police officers, they are authorized to investigate, arrest or take any other necessary action to address any criminal or other public infraction in the vicinity of the WSU campus. Incidents that occur at off-campus locations and involve WSU officially recognized student organizations who are engaged in activities sponsored by WSU are monitored and recorded by WSU police. WSU police officers work very closely with the Detroit Police Department, Wayne County Sheriff’s Department, the Michigan State Police and federal law enforcement authorities to ensure that all such incidents are monitored and recorded, even in cases where another law enforcement agency is first to respond.

2. What should I do if I’m the victim of a crime or if I witness a crime?

Criminal activity or any significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus should be reported to the WSUPD immediately by calling 313-577-2222. Our police dispatch center is fully equipped to handle all emergencies and is prepared to seek appropriate assistance from other university officials, such as Environmental Health and Safety, as well as outside organizations such as the National Response Center and the University Health Center, depending on the type of emergency involved.

When responding to reports of criminal activity or any significant emergency or dangerous situation, WSUPD begins by documenting and investigating the situation, apprehending perpetrators when possible, and arranging for emergency responses from other agencies, such as the fire department or an emergency medical service. University faculty and staff will help students notify WSUPD if a student requests assistance. WSUPD will also assist students who wish to report criminal activity to outside law enforcement agencies.

Sexual assault, domestic violence, dating violence and stalking should be reported to the WSUPD as soon as possible. WSUPD will investigate for potential criminal charges and will report the incident to the university’s Title IX coordinator. The university’s response to such reports is described on pages 10-12 of this report.

The university does not have an institutional policy or procedure that allows victims or witnesses to report crimes on a voluntary, confidential basis for inclusion in the Annual Security Report. In cases involving violent offenses, the university will, upon written request, disclose to the alleged victim of such a crime the report on the results of any proceeding under the Student Code of Conduct against a student who is the alleged perpetrator of the offense. If the alleged victim is deceased as a result of such an offense, the next of kin of such victim shall be treated as the alleged victim.

3. How does WSU notify students about crime alerts and other types of emergencies?

The university sends Emergency Notifications to the campus upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of individuals occurring on campus.
QUESTIONS and ANSWERS on Safety and Security Issues

These notifications ensure that students and staff receive warning of emergency situations such as an active shooter, a bomb threat, gas leaks, a tornado or similar situations.

The chief of police, with the advice and assistance of members of the WSU Crisis Management Team, determines when an Emergency Notification should be issued. In making this determination, the chief considers the safety of the campus community and what information should be released about the situation. Emergency Notifications are sent by text message, email and other means to all students, faculty and staff. The chief of police, with the advice and assistance of members of the WSU Crisis Management Team, determines when similar situations occur that pose a continuing risk to the safety of the campus community. Timely Warnings are made by the WSUPD on a case-by-case basis in light of all facts surrounding a crime, including factors such as the nature of the crime, the continuing danger to the campus community, the accuracy of reported information and the possible risk of compromising law enforcement efforts. Every attempt is made to ensure these notices are substantively accurate and specific enough to be helpful.

Both Emergency Notifications and Timely Warnings are posted on the WSUPD website at police.wayne.edu. The WSUPD will also provide periodic updates to Emergency Notifications and Timely Warnings as necessary. To receive these messages by text or instant message, you may register in the Broadcast Messaging Service at computing.wayne.edu/broadcast.

The university’s crime statistics are published each fall in the Annual Security Report. These statistics come from WSUPD, and they reflect information reported to the police and by campus security authorities in and immediately around campus. Campus security authorities are employees with significant responsibility for student and campus activities.

The statistics for the past three years are reflected in the following charts:

<table>
<thead>
<tr>
<th>CRIMINAL OFFENSES</th>
<th>STUDENT HOUSING</th>
<th>MAIN CAMPUS</th>
<th>SATELLITE CAMPUSSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder and Non-negligent Manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Negligent Manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sex Offenses: Forcible</td>
<td>6</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Rape</td>
<td>-</td>
<td>1</td>
<td>3</td>
</tr>
<tr>
<td>Fondling</td>
<td>-</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Sex Offenses: Non-forcible</td>
<td>0</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Incest</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Statutory Rape</td>
<td>0</td>
<td>5</td>
<td>0</td>
</tr>
<tr>
<td>Robbery</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Aggravated Assault</td>
<td>0</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Burglary</td>
<td>1</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Arson</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Domestic Violence</td>
<td>-</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Dating Violence</td>
<td>-</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>Stalking</td>
<td>-</td>
<td>3</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CRIMINAL OFFENSES</th>
<th>NON-CAMPUS PROPERTY</th>
<th>PUBLIC PROPERTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder and Non-negligent Manslaughter</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Negligent Manslaughter</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sex Offenses: Forcible</td>
<td>0</td>
<td>-</td>
</tr>
<tr>
<td>Rape</td>
<td>-</td>
<td>0</td>
</tr>
<tr>
<td>Fondling</td>
<td>-</td>
<td>0</td>
</tr>
<tr>
<td>Sex Offenses: Non-forcible</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Incest</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Statutory Rape</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Robbery</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Aggravated Assault</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Burglary</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Arson</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Domestic Violence</td>
<td>-</td>
<td>0</td>
</tr>
<tr>
<td>Dating Violence</td>
<td>-</td>
<td>0</td>
</tr>
<tr>
<td>Stalking</td>
<td>-</td>
<td>0</td>
</tr>
</tbody>
</table>
There were no hate crimes reported on the main campus or satellite campuses in any of the reportable areas of crime in 2013, 2014 or 2015.

4. How are campus facilities, including university apartments and residence halls, kept safe and secure? Who has access to these buildings?

In general, university buildings — such as classrooms and office buildings — are open during normal business and class times and locked and closed at the end of the day. Laboratories and research facilities, which require greater security, have intrusion alarms and card-access systems. Police officers and cadets patrol university buildings and facilities during and after business hours and regularly make building checks.

Wayne State has taken many steps to ensure the safety of its residential student population. Currently, more than 3,000 students live in three apartment facilities and three residence halls on campus. All residential buildings are locked 24 hours a day and require a card or key for entry. All such facilities have a staffed 24-hour reception desk. In addition, a key is required for admittance to individual rooms and apartments. Each day, on-call duty staff members tour the buildings and respond to issues and resident concerns.

University police also routinely walk through all housing facilities. Visitors to the residence halls and apartments must submit a Wayne State OneCard, driver’s license or state identification card to receive a pass with a barcode. Once they leave the premises, they are removed from an internal tracking system that enables housing personnel to determine who is in the building.

Each year, the university publishes the Community Living Guide for the Residence Halls and Apartments. The guide contains detailed information about residence hall and apartment policies; services and amenities; check-in and check-out procedures; safety, security, and emergency procedures; personal emergency planning; and policies, procedures, and general information. The guide also contains a list of important phone numbers. It can be accessed online at housing.wayne.edu/forms-policies.php.

5. What about lighting and maintenance issues that affect campus safety?

Outside lighting and landscaping is designed for pedestrian safety and security. Sidewalks provide well-traveled and lighted routes from parking areas to buildings and from building to building. Areas across campus are routinely surveyed to ensure they are well lit and that burned-out lights are promptly replaced. WSUPD urges the university community members to call its non-emergency number (313-577-6057) if they see an area in need of additional or replacement lighting. Landscape personnel regularly trim shrubbery around sidewalks and building entrances to maximize visibility and eliminate areas where someone could hide. In terms of building security, exterior doors are locked electronically by university personnel. WSUPD routinely checks exterior doors to make sure they are locked.

Campus surface parking is designed and constructed to allow easy observation by those using the lots and structures as well as maximum visibility for police officers and parking office personnel. Parking structures are routinely patrolled during normal operation hours and staffed by parking office personnel.

6. Are there any programs offered specifically for students and employees to help them understand campus security procedures and learn how to protect themselves and prevent crime?

WSUPD provides a wide array of presentations and programs designed to educate students and employees about security procedures and crime prevention strategies to help keep them safe. At the beginning of each academic semester, the Crime Prevention Section of the WSUPD sends an email to all students, staff and faculty about our campus and ways to stay safe. This email discusses the following programs:

SafeWalk Program. If a student or an employee feels uneasy about walking alone on campus, they may call WSUPD at 313-577-2222 at any time and for any reason to request the SafeWalk service. The police will dispatch a uniformed and radio-equipped cadet or patrol officer to walk with the individual to his or her destination.

Rape Aggression Defense (RAD) Courses. WSUPD offers the following courses to the university community on a
monthly basis throughout the academic year. Courses are also available during the spring and summer.

**RAD for Women.** The Rape Aggression Defense system is a 13-hour women’s self-defense course that has been internationally recognized as an effective and easy-to-learn personal safety tool. Each class consists of four separate sessions that cover a variety of topics, including personal safety and safety awareness, physical defense techniques and aggressive defense measures to be used as options available to the woman who is attacked.

**RAD Weapons Defense Course for Women.** This course teaches participants real-life, hands-on defensive strategies against an assailant armed with an edged weapon or firearm.

**RAD Keychain Defense Options for Women.** This is one of the only realistic and court-defensible impact weapons programs available for the general public, and it combines proven RAD physical defense strategies with impact weapons defense techniques. The program revolves around use of the Kubaton keychain in conjunction with weapon-enhanced physical skills.

**RAD for Men.** This course is aimed at raising participants’ awareness of aggressive behavior, raising their awareness of how aggressive behavior impacts their lives, and helping participants learn steps to avoid aggressive behavior. Participants consider how they can be part of reducing aggression and violence, and they practice hands-on self-defense skills to resist and escape aggressive behavior directed toward them.

**Be Prepared: Surviving an Active Shooter Incident.** This course is available to all students, faculty and staff online through the Blackboard system.

**Street Smarts – How To Avoid Being a Victim.** The WSUPD provides these personal safety seminars for a variety of student groups and organizations. These seminars provide easy-to-use, real-world, common-sense personal safety tips for a wide variety of situations.

**Vehicle Identification Number (VIN) Etching Sessions.** The WSUPD hosts bimonthly Vehicle Identification Number (VIN) etching sessions. This service is free to employees and students. Using a mild acid paste and computer cut stencils, VIN etching consists of cleanly, professionally, permanently and discreetly etching your car or truck VIN on six of your vehicle windows as a method of discouraging vehicle theft. VIN etching deters car theft because it requires a thief to replace the windows of a car he or she steals in order to match the bogus VIN he or she installs in the stolen vehicle.

**Club Steering Wheel Lock Program.** WSUPD will provide to any student, staff or faculty member a steering wheel lock at the discounted price of $13.

**Orientation.** WSUPD provides awareness and action programs each year at orientation to first-year students, their parents, transfer students, incoming international students and new employees.

**OTHER UNIVERSITY PROGRAMS.** In addition to programs offered through WSUPD, the university also provides the following programs and additional resources for faculty, staff and students:

- **Child Safety Training Program.** This program is designed to increase employees’ awareness about common signs of physical and sexual abuse and bullying of minors. There is significant emphasis on who to call if one suspects child abuse and/or bullying. This program is administered by the Office of Internal Audit and targets individuals who may come in contact with minors on campus.
- **Title IX Sexual Harassment and Sexual Assault Awareness and Prevention:**
  - **Training for students.** The university offers sexual harassment and sexual assault awareness training during all new student, transfer student and parent orientation sessions, and students are encouraged to take an online training module that is culturally relevant and specifically geared to college students. The module is called “Understanding Sexual Harassment and Sexual Assault,” and it consists of 16 questions and two scenarios, plus a resource page. It can be accessed at title9training.wayne.edu. Anyone with a WSU AccessID can take this training module.
  - **Training for faculty and staff.** The Office of Employee Development offers sexual harassment prevention and awareness training to all university employees through the university’s Human Resources website. In addition, the university provides training on Title IX compliance to academic departments, academic and student life programs, and other groups as needed and upon request. The university also publishes a brochure for faculty and staff that covers the most salient points about sexual misconduct, such as reporting, where to report, understanding the concepts and where to get help.

**Bystander Intervention Training for Students, Faculty and Staff.** Since 2014, the university has hosted an interactive, theatre-based bystander intervention program called “No Zebras. No Excuses.” During the program, actors stage scenes related to sexual assault or relationship violence and, at key moments, ask for audience input or participation to model positive bystander intervention and risk reduction. Attendance is required for all students living and working in university housing and is strongly encouraged for all students. In 2015, more than 1,500 incoming freshmen attended the program, along with other students, faculty and staff members.

7. **What does WSU do to make its student body aware of resources for keeping themselves safe?**

At the beginning of each school year, the dean of students sends the following information, by email, to all students:

Information about the Broadcast Messaging Service, Wayne State’s emergency notification system that uses texts, instant messages and emails to alert students of a campus emergency is available at computing.wayne.edu/broadcast.

Notice that the cancellation of classes is posted on the university’s main webpage at wayne.edu. Those who have signed up for the Broadcast Messaging Service will also receive notification through text, instant message or email. Local television and radio broadcasts also provide information on university closures.

WSUPD, 313-577-2222, is available 24 hours a day, 7 days a week, 365 days a year for any emergency, including fire and health emergencies. Students are encouraged to program the WSUPD number into their phones.

Students are encouraged to draft personal preparedness plans. Information about
QUESTIONS and ANSWERS on Safety and Security Issues

these plans, including instructions and a checklist to assist students in creating their plans, is available online at housing.wayne.edu/student_preparedness_checklist.pdf.

Students living in university housing are subject to the Missing Students Policy, discussed in detail on page 14 of this report. Those students should complete a confidential contact form. Forms are available at the front desk of every residence hall or university-owned apartment.

Students are informed that, in emergency situations, the university’s Crisis Management Team will convene and respond to the situation. The team will disseminate timely information to the campus community. Wayne State has a rigorous crisis plan, which is continually updated and revised. The university also conducts drills and simulations to prepare for crisis.

Counseling and Psychological Services (CAPS) is part of Student Services and is dedicated to providing counseling and psychological services to Wayne State students. If students experience stress or feel they need other assistance, they are encouraged to contact CAPS at 313-577-3398.

In addition to the foregoing, the WSUPD website contains tips for campus safety, commuting safety, fraud prevention, home safety, personal safety, auto crime prevention and travel safety.

Information on registered sex offenders in the state of Michigan is available through the Michigan Public Sex Offender Registry website: communitynotification.com/
cap_main.php?office=55242.

The university maintains the Student Update and Information Team (SUIT) to address student behavioral issues. SUIT also serves as the university’s behavioral threat assessment and early intervention team. SUIT provides guidance to members of the university community in an effort to achieve consistency in handling student issues and ensuring compliance with the Student Code of Conduct, housing policies, and other student-related policies and practices.

Any person who is concerned about student behavior should contact the dean of students at 313-577-1010, by email at doso@wayne.edu or through a Student Care Report, available at doso.wayne.edu/student-care-report.html.

Michigan and Federal Laws

Summary of the Law Governing Drug and Alcohol Abuse, Possession and Sale

Under Michigan law, the manufacture, delivery or dispensation of a controlled substance or possession of a controlled substance with the intent to manufacture or deliver the controlled substance is a crime. See Mich. Comp. Laws § 333.7401, et seq. The penalties for this crime vary depending on the amount and nature of the drug. Penalties range from fines and brief jail times up to the possibility of life imprisonment. Additional penalties can be imposed for the delivery of drugs to a minor, and multiple offenses will result in harsher punishments. In addition, property used to transport controlled substances may be confiscated and forfeited to the state. See Mich. Comp. Laws § 333.7522.

Operating a motor vehicle while intoxicated is prohibited under Michigan law. See Mich. Comp. Laws § 257.625. Penalties for violating this prohibition include service to the community for a period of not less than 30 days and not more than 60 days, imprisonment for not more than 90 days or a fine of not less than $100, in addition to suspension of one’s driver’s license. Subsequent offenses carry additional fines and lengthier terms of imprisonment, as well as forfeiture of the right to drive.

Michigan law prohibits public intoxication that causes one to act in a manner that endangers the safety of another person or property. See Mich. Comp. Laws § 750.167

Michigan law prohibits the carrying, possession, use or discharge of a firearm while an individual is under the influence of alcohol or drugs. See Mich. Comp. Laws § 750.237. Violation of this prohibition will result in forfeiture of the weapon to the state. See Mich. Comp. Laws § 750.239.

The federal government determines whether and how a drug should be controlled. Psychoactive (mind-altering) chemicals are categorized according to Schedules I through V. These schedules determine if a drug can be prescribed by a physician and under what conditions. Penalties for the illegal sale or distribution of a drug are established using the designations of Schedule I through V.

Schedule I drugs have a high potential for abuse with no medical uses. Production of these drugs is controlled. Examples include GHB, heroin, methaqualone, all hallucinogens (except PCP, marijuana and hashish) and THC, which can also be a Schedule II drug, depending on its form.

Schedule II drugs have a high potential for abuse, but have some medical uses. Production of these drugs is controlled. Examples include opium, morphine, codeine, other narcotics, barbiturates, cocaine, amphetamines, PCP and OxyContin.

Federal criminal penalties for selling Schedule I and II drugs vary with the quantity of the drug and whether the individual has the drug for personal use or for sale. Criminal penalties are more severe if sale or use of the drug results in death, if drug use is tied to sexual assault, or for repeat offenses.

Federal penalties for Schedule I, II, III, IV and V (except marijuana) are set forth in the attached Schedule A. Federal
Michigan and Federal Laws

penalties for marijuana, hashish and
hashish oil, and Schedule I substances are
set forth in the attached Schedule B.
Schedule III, IV and V drugs include
those most citizens would categorize as
“prescription drugs.” Schedule III drugs
have some potential for abuse but less
than those on Schedules I and II. The
potential for abuse of Schedule IV drugs
is less than those on Schedule III, and the
potential for abuse of Schedule V drugs
is less than those on Schedule IV. All
Schedule III to V drugs have medical uses
and their production is not controlled.
Examples of these drugs include some
narcotics, barbiturates, depressants,
amphetamines and other stimulants.
Penalties for sale of these drugs depend
on whether it is a first offense or repeated
offense. See Schedule A.

Health Risks and Medical
Consequences of Alcohol
and Drug Abuse

For the user, abuse of alcohol and illegal
drugs presents significant health risks and
medical consequences:
• Addiction to alcohol or other drugs is a
progressive disease, which, if untreated,
can be fatal.
• Alcohol abuse can result in liver
damage and disease, gastrointestinal
problems, and brain damage.
• Abuse of alcohol and marijuana during
puberty can cause imbalance of sex
hormones, resulting in reduced muscle
mass and shrinkage of testicles in males
and menstrual difficulties and infertility
in females.
• Marijuana is psychologically addicting
and can contribute to short-term
memory problems.
• Long-term use of stimulants ("uppers,
including speed, crack, methyl, crystal,
etc.) may cause permanent damage
to the brain, heart, lungs and other
organs.
• The use of cocaine and amphetamines
can result in heart attacks; people
who lack an enzyme called pseudo
cholinesterase in their bodies can die
from a single minute dose of cocaine.
• Inhalants (poppers, rush, laughing gas,
niffering of glue or paint thinner, etc.)
may cause mental confusion, mood
swings, delusions or hallucinations.
• The use of hallucinogens — especially
PCP (angel dust) — can result in an
irreversible drug-induced psychotic
state and/or delusions of omnipotence,
which can trigger life-threatening
behavior.
• Depressants ("downers," including
ludes, reds, 714s, barbs) greatly
increase the risk of automobile
accidents because they affect vision,
judgment, coordination and other
physical skills.
• Intravenous drug users (users of heroin
and other opiates) risk infection by
diseases such as hepatitis and Acquired
Immune Deficiency Syndrome (AIDS)
from sharing needles.

University Policies

University Policy on Drugs
and Alcohol

Wayne State University Statute 2.20.04,
Drug and Alcohol Abuse on Campus,
provides:

Wayne State University is committed
to providing a drug-free environment
for its faculty, staff and students. The
unlawful possession, use, distribution,
dispensation, sale or manufacture
of drugs or alcohol is prohibited on
university premises, at university activities
and at university worksites.

Any student or employee who is
convicted of a criminal drug offense
occurring at the workplace or is
convicted of the unlawful possession,
use, distribution, dispensation, sale or
manufacture of drugs or alcohol on
university premises or at any university
activity shall be subject to discipline
consistent with applicable university
policies and contracts and may be
required to participate in an appropriate
drug or alcohol treatment program as
a condition of further employment or
enrollment.

The university encourages employees
and students who may have problems
with the use of illicit drugs or with the
abuse of alcohol to seek professional
advice and treatment. The Board of
Governors encourages the administration
to explore additional ways to ensure that
members of the university community
are aware of the dangers inherent in the
abuse of drugs and alcohol, and to assist
those who suffer from alcohol or drug
abuse in obtaining access to necessary
rehabilitation and treatment.

All faculty, staff and students must
abide by the terms of this policy as a
condition of employment or enrollment
at the university. Any faculty or staff
member who is directly engaged in
the performance of a federal grant
or contract and who is convicted of
a criminal drug-related offense that
occurred at the workplace must notify his
or her supervisor within five days of the
conviction.

This policy is adopted in accordance with
the Drug-Free Schools and Communities
Act Amendments of 1989 and the
Drug-Free Workplace Act of 1988,
and incorporates and supersedes the policy
adopted by the Board of Governors in
June 1989, in accordance with the Drug-

The university is required by law to
notify federal grantor agencies of such
convictions within 10 days after it receives
such notice. For purposes of this policy, a
conviction includes a plea of guilty or of
nolo contendere.
University Policies

SUSPENSION OF ELIGIBILITY FOR FINANCIAL AID FOR DRUG-RELATED OFFENSES

Federal law provides that a student who has been convicted of an offense under any federal or state law involving the possession or sale of a controlled substance shall not be eligible to receive any grant, loan or work assistance during the period beginning on the date of such conviction and ending after the interval specified in the following table:

<table>
<thead>
<tr>
<th>Possession of a Controlled Substance</th>
<th>Ineligibility Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>First offense</td>
<td>1 year</td>
</tr>
<tr>
<td>Second offense</td>
<td>2 years</td>
</tr>
<tr>
<td>Third offense</td>
<td>Indefinite</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sale of a Controlled Substance</th>
<th>Ineligibility Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>First offense</td>
<td></td>
</tr>
<tr>
<td>Second offense</td>
<td>2 years</td>
</tr>
<tr>
<td>Second offense</td>
<td>Indefinite</td>
</tr>
</tbody>
</table>

A student whose eligibility has been suspended based on a conviction for possession or sale of a controlled substance may resume eligibility before the end of the ineligibility period if:

A. The student satisfactorily completes a drug rehabilitation program that:
   1. complies with the criteria prescribed in the federal regulations; and
   2. includes two unannounced drug tests;

B. The student successfully passes two unannounced drug tests conducted by a drug rehabilitation program that complies with the criteria prescribed in the federal regulations; or

C. The conviction is reversed, set aside or otherwise rendered nugatory.

Wayne State University Statute 2.85.06, Alcoholic Beverages, Use on Campus, provides:

The use or possession of alcoholic beverages is expressly prohibited in classrooms, lecture halls, laboratories, the libraries, the chapel, and within buildings or arenas where athletic events, lectures, and concerts are held.

The use of alcoholic beverages is expressly prohibited in all public areas of campus buildings except as indicated in the following two paragraphs.

The use of alcoholic beverages, subject to State law, is permitted in areas designated by, and with the approval of, the Office of the President.

The use of alcoholic beverages at student social events, subject to State law, is permitted in areas designated by, and with the approval of, the Office of the President.

The university encourages employees and students who may have substance abuse problems to seek professional advice and treatment. Wayne State University employees may obtain confidential assistance through the Wayne State University Employee Assistance Program.

University Policies Prohibiting Sexual Harassment, Sexual Misconduct and Sexual Assault

Title IX of the Education Amendments of 1972 is a federal law that prohibits discrimination on the basis of sex in any federally funded education program or activity. WSU is subject to Title IX. Sex discrimination that violates Title IX includes sexual harassment, sexual assault, domestic violence, dating violence and stalking.

University Title IX Compliance

The Interim Title IX coordinator for the university is Linda Galante, Esq., associate general counsel. She can be reached at 313-577-2268; df0864@wayne.edu. The Deputy Title IX coordinator for the university is David Strauss, Ph.D., dean of students, who can be reached at 313-577-1010; davidstrauss@wayne.edu. Reports of Title IX violations can be made to either individual. Reports of Title IX violations may also be filed directly with the U.S. Department of Education, Office for Civil Rights: 800-421-3481; OCR@ed.gov.

University Policies and Statutes

WSU statutes and policies prohibit sexual discrimination in accord with the requirements of Title IX. These statutes and policies apply to faculty, staff and students and are available online.

Sexual Harassment: [bog.wayne.edu/code/2_28_06.php](bog.wayne.edu/code/2_28_06.php) Sexual Assault: [policies.wayne.edu/01-5-sexual-assault.php](policies.wayne.edu/01-5-sexual-assault.php).

The WSU Statute Prohibiting Sexual Harassment ([bog.wayne.edu/code/2_28_06.php](bog.wayne.edu/code/2_28_06.php)) defines sexual harassment in accord with Michigan law, which prohibits unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communication of a sexual nature when:

1. Submission to such conduct or communication is made a term or condition either explicitly or implicitly to obtain employment, public accommodations or public services, education, or housing.

2. Submission to or rejection of such conduct or communication by an individual is used as a factor in decisions affecting such individual’s employment, public accommodations or public services, education, or housing.

3. Such conduct or communication has the purpose or effect of substantially interfering with an individual’s employment, public accommodations or public services, education, or housing or creating an intimidating, hostile or offensive employment, public accommodations, public services, educational, or housing environment.

The WSU Policy Prohibiting Sexual Assault ([policies.wayne.edu/01-5-sexual-assault.php](policies.wayne.edu/01-5-sexual-assault.php)) defines sexual assault as including, but not necessarily limited to:

1. Any intentional, unconsented, unwelcome physical contact or threat of unwelcome physical contact or attempt thereof, of: (a) an intimate body part of another person, such as a sexual organ, (b) any body part
University Policies

of another person with one's sexual organs, or (c) any part of another person's body with the intent of accomplishing a sexual act; or

2. Unwanted, inappropriate disrobing of another person, or purposeful exposure of one's genitals to another without the other's consent; or

3. Forcing, or attempting to force, any other person to engage in sexual activity of any kind without her or his consent; or

4. Any behavior that is proscribed as "criminal sexual conduct" under the Michigan Penal Code, notwithstanding whether criminal charges have been brought against the individual alleged to have engaged in such behavior.

For the purposes of the policy, consent is deemed not to have occurred if given by a person who is unable to make a reasoned judgment concerning the nature or harmfulness of the activity because of his or her intoxication, unconsciousness, mental deficiency or incapacity, or if the product of threat or coercion. Consent is not separately defined by Michigan law.

Sexual Assault is prohibited as Criminal Sexual Conduct under Michigan law.

Rape is a form of criminal sexual conduct that occurs when a person engages in sexual penetration with another person and if:

• the other person is under 13 years of age
• the other person is between 13 and 16 years of age and is a member of the same household, a relative to the fourth degree, the actor coerced the victim to submit, the actor is a teacher, volunteer, or contractor in a school or child care organization in which the other person is enrolled

sexual penetration occurs under circumstances involving the commission of any other felony

• The actor is aided or abetted by one or more other persons and either of the following circumstances exists:
• The actor knows or has reason to know that the victim is mentally incapable, mentally incapacitated, or physically helpless
• The actor uses force or coercion to accomplish the sexual penetration
• The actor is armed with a weapon or any article used or fashioned in a manner to lead the victim to reasonably believe it to be a weapon
• The actor causes personal injury to the victim and force or coercion is used to accomplish sexual penetration.
• The actor causes personal injury to the victim, and the actor knows or has reason to know that the victim is mentally incapable, mentally incapacitated, or physically helpless
• That other person is mentally incapable, mentally disabled, mentally incapacitated, or physically helpless

For purposes of this definition, sexual penetration means sexual intercourse, cunnilingus, fellatio, anal intercourse or any other intrusion, however slight, of any part of a person's body or of any object into the genital or anal openings of another person's body, but emission of semen is not required.

Michigan law also prohibits criminal sexual conduct other than rape that involves sexual contact without consent. Sexual contact means the intentional touching of the victim's or actor's intimate parts or the intentional touching of the clothing covering the immediate area of the victim's or actor's intimate parts, if that intentional touching can reasonably be construed as being for the purpose of sexual arousal or gratification, done for a sexual purpose or in a sexual manner for revenge, to inflict humiliation or out of anger.

In addition, the university's Student Code of Conduct prohibits sexual misconduct perpetrated by students. The Student Code of Conduct is available online at bog.wayne.edu/code/2_31_02.php. The Student Code of Conduct also outlines a complaint process that can be used for allegations of sexual misconduct where the alleged perpetrator is a student.

Included in the definitions of sexual harassment and sexual misconduct are the following, which also constitute crimes under Michigan law:

1. Domestic Violence: Michigan law prohibits the assault or battery of an individual's spouse or former spouse, a person with whom the individual has had a child in common, or a resident or former resident of the individual's household.

2. Dating Violence: Michigan law prohibits the assault or battery of a person with whom an individual has had a dating relationship. For purposes of this definition, dating relationship means frequent, intimate associations primarily characterized by the expectation of affectional involvement. This term does not include a casual relationship or an ordinary fraternization between two individuals in a business or social context.

3. Stalking: Michigan law prohibits stalking, which it defines as a willful course of conduct involving repeated or continuing harassment of another individual that would cause a reasonable person to feel terrorized, frightened, intimidated, threatened, harassed, or molested and that actually causes the victim to feel terrorized, frightened, intimidated, threatened, harassed or molested.

Sanctions

Students found to have engaged in sexual misconduct under the Student Code of Conduct will be sanctioned. Available sanctions include, but are not limited to:

• Disciplinary Reprimand. Notification that the student has committed an act of misconduct, and warning that another offense may result in the imposition of a more serious sanction.

• Disciplinary Probation. A disciplinary status which does not interfere with the student's right to enroll in and attend classes, but which includes specified requirements or restrictions (for example, restrictions upon the students representing the university in any extracurricular activity or running for or holding office in any student organization) for a specific period of time as determined in the particular case.

• Loss of Privileges. Denial of specified privileges for a designated period of time, including, but not limited to, the privilege of participating in
University Policies

Discrimination and Complaint Process discussed on page 11.
Perpetrators of sexual assault, dating violence, domestic violence or stalking may be subject to criminal prosecution.

How to Report an Incident
Sexual Assault, Domestic Violence, Dating Violence and Stalking are crimes. If you are a victim or witness of one of these crimes, you should immediately report the incident to the WSUPD at 313-577-2222. If you would like assistance notifying WSUPD, the university’s Interim Title IX Coordinator, Linda Galante, and/or Deputy Title IX Coordinator, David Strauss, would be happy to assist you. WSUPD takes reports of sexual assault, domestic violence, dating violence and stalking very seriously, and all reports are thoroughly and promptly investigated. Responding officers make the victim’s well-being their first priority. They will assist the victim in obtaining appropriate medical attention. Interviews of victims are conducted by same gender officers, if that is the victim’s preference. The identity of the victim is not released to the public.

In cases of sexual assault, police investigators will be very interested in recovering and preserving any items that may contain biological or trace/transfer evidence. This includes all items of clothing, bedding, any items the offender may have touched or handled (latent finger prints, or DNA evidence on glassware, eating utensils, napkins or towels, etc.) Victims should resist the urge to shower or clean up prior to the arrival of law enforcement. Evidence technicians will collect and preserve crime scene evidence.

Deciding whether to pursue charges through the criminal justice system is an individual decision only a victim can make. However, victims are strongly encouraged to immediately notify WSUPD so that the police can investigate and preserve evidence. Even if a person does not initially want to file criminal charges, he or she may change their mind later. The university will provide assistance and accommodations to victims of sexual assault, domestic violence, dating violence and stalking regardless of whether they ultimately choose to pursue criminal charges.

WSUPD notifies the university’s Title IX coordinator and/or deputy Title IX coordinator in the event of a sexual assault or an incidence of domestic violence, dating violence or stalking. Thus, in addition to the WSUPD criminal investigation, the university will conduct an administrative investigation under the applicable policy and in accord with its responsibility under federal law. Administrative sanctions may be imposed even when a victim chooses not to pursue criminal charges.

Sexual Harassment
Some forms of sexual harassment are not criminal in nature. If you are not sure whether an incident that you witness or experience constitutes sexual assault, domestic violence, dating violence or stalking, contact the WSUPD at 313-577-2222 immediately to determine appropriate next steps. Cases of sexual harassment that do not rise to the level of criminal behavior may be reported directly to the Title IX coordinator or deputy Title IX coordinator.

Interim Title IX Coordinator: Linda Galante, Esq., 313-577-2268; df0864@wayne.edu.
Deputy Title IX Coordinator: David Strauss, 313-577-1010; davidstrauss@wayne.edu.

Nothing in the university policies or statutes described above shall be construed to limit the authority of the university’s Title IX coordinator and deputy Title IX coordinator, who have primary responsibility for ensuring the university’s compliance with Title IX.

Title IX Procedures
WSUPD will promptly and fairly conduct thorough investigations of all reports of sexual assault, domestic violence, dating violence and stalking. In addition, reports of all Title IX violations, including incidents that do not rise to the level of a crime, will be promptly and fairly investigated under the direction of the Title IX coordinator. However, the Title IX coordinator may need to temporarily...
Students participating in an Informal Disciplinary Conference have access to the case file prior to and during the conference, an opportunity to respond to the evidence and to call appropriate witnesses, and to be accompanied and assisted by an advisor of their choice. The dean of students then renders a decision. If the dean of students sustains the charges, the dean will decide the appropriate sanction and notify the respondent and the complainant. The decision of the dean is final, and there is no right of appeal.

Hearing Committee Procedures. Where the respondent elects a full hearing, a hearing committee consisting of three faculty members and two students will convene to conduct a fair and impartial hearing of the charges. The complainant and the respondent will receive advance notice of the hearing and will be given access to the case file. Both parties should attend the hearing, but their attendance is not required for the hearing to proceed. Both parties will be given the opportunity to testify and to question opposing witnesses; however, no student can be required to testify against themselves. Both parties may bring an advisor of their choice to counsel and assist them; however, the advisor may not participate actively in the conduct of the hearing. Hearings are generally closed to the public, and witnesses may be sequestered during the course of the hearing. Hearings will normally be recorded.

Absent the respondent’s consent to a smaller panel, a simple majority of the committee members must be present for a hearing. Although the dean of students will be present at the hearing, he or she will not be present during the committee’s deliberations. Following the hearing, the committee will prepare and send its decision to the dean of students. The decision must include a summary of the hearing and the committee’s decision-making process. If the committee sustains the charges, it will also recommend sanctions.

If the committee sustains the charges, the dean of students will decide appropriate sanctions. The dean may adopt the sanctions recommended by the committee or may impose sanctions more or less severe than those recommended by the committee. The dean will notify the respondent, the complainant, and the student conduct officer of the decision and the sanction(s) in writing. In those cases in which the nature of sanction(s) requires notice to the registrar, the student conduct officer shall forward the dean’s notice to the registrar.

Procedures Available Through the Office of Equal Opportunity

Where an incident involves an employee perpetrating, the complaint will be investigated and addressed through the university’s Discrimination and Harassment Complaint Process, available at oeo.wayne.edu/pdf/discrimination_and_complaint_process_final_old.pdf. This process is also available where the perpetrator is a student. The filing of a formal complaint with the Office of Equal Opportunity (OEO) initiates a prompt and thorough investigation, which includes the development of findings of fact, and formal recommendations regarding disposition of the complaint. OEO provides the person accused of violation of Title IX (the respondent) a copy of the formal complaint and provides the respondent with an opportunity to provide a written response. The director of the Equal Opportunity Office then notifies the vice president or dean in the division or unit where the complaint originated that a formal complaint has been filed. OEO maintains regular communication with the complainant and the respondent to advise both parties of the status of the investigation and disposition of the complaint.

Following the conclusion of the investigation, the director of OEO prepares a Notice of Disposition for the complaint. The Notice of Disposition either includes a finding that there is insufficient cause to conclude that the respondent engaged in conduct in violation of the university’s policies on discrimination or harassment, or that there is probable cause that the respondent engaged in such conduct. If the Notice of Disposition includes a finding of probable cause and calls for prompt remedial action, the director of the OEO will notify the vice president or dean responsible for implementing the prompt remedial measures of the finding of probable cause prior to the Notice of Disposition being issued in final form. The vice president or dean is responsible for implementing the prompt remedial action.
for implementing the prompt remedial action.
If the complainant, respondent, or vice president or dean is dissatisfied with the Notice of Disposition, he/she may file an appeal to the chief of staff within 14 days after the final Notice of Disposition has been issued. The appeal may only be filed on the basis that: The investigation failed to include evidence that was available and should have been taken into consideration prior to the final disposition; the investigation failed to comply with the process and procedures that must be followed during the investigation process; taking the evidence in the light most favorable to the prevailing party, the outcome is not consistent with the non-discrimination or harassment policy; or the proposed remedial measure is inconsistent with other university policy or collective bargaining agreements. The chief of staff will independently review the appeal and may receive additional information if at his or her discretion such information is necessary to the review. The chief of staff’s decision on the recommendation of the OEO will be final.
Retaliation against any person for filing a complaint or for participating in an inquiry or an investigation of a complaint is strictly prohibited. Such retaliation constitutes a separate basis for complaint under university policy.

Importance of Reporting
WSU provides confidential resources to victims of sexual assault and sexual harassment, including counseling and psychological services. Counseling services are available to students through Counseling and Psychological Services (CAPS), 313-577-3398. Counseling services are available to employees through Ulliance, 800-448-8320. In addition, if an incident is reported, WSU will take appropriate measures to protect a victim from any further contact with an accused perpetrator.
WSU is obligated to comply with a complainant’s reasonable request for a living and or/academic situation change following an alleged sex offense. During the course of an investigation of a Title IX complaint, WSU will take interim measures as required to protect the complainant and the campus community. Interim measures may include, but are not limited to, adjustments in housing or class scheduling, no-contact orders, and interim suspensions of respondents. Such measures are confidential, and are only disclosed when necessary for their enforcement. Likewise, WSU will keep the identity of the complainant confidential unless disclosure is necessary to enforce interim measures or sanctions. In such cases, the complainant will be notified prior to the disclosure. The Title IX coordinator is responsible for determining whether such disclosures are necessary. WSU will work with complainants to address any academic or financial issues arising from Title IX violations.

Where there is a finding of a Title IX violation, WSU will take steps to prevent reoccurrence and to correct its effects on the complainant and others. Therefore, even if a victim does not want to pursue criminal charges or administrative charges under Title IX, she or he should still report and discuss the matter to the Title IX coordinator or the deputy coordinator.

Personal Protection Orders
In addition to no-contact orders issued by the university, victims may seek a personal protection order in the family division of the appropriate circuit court. Information about how to file for a personal protection order is available at michiganlegalhelp.org/self-help-tools/protection-from-abuse/overview-personal-protection-orders. WSUPD provides assistance to victims filing for personal protection orders as needed.

Campus and Community Resources
Wayne State University and the broader community provide a variety of resources for victims of sex discrimination/harassment/assault/violence. These resources help victims find avenues for healing and options for justice. These resources include the following:

University Resources
Counseling and Psychological Services (CAPS)
552 Student Center Building
Detroit, MI 48202
313-577-3398
(free to enrolled students)
Campus Health Center
5200 Anthony Wayne Drive, Suite 115
Detroit, MI 48201
313-577-5041

WSU Police Department
6050 Cass
Detroit, MI 48202
313-577-2222

Office of Equal Opportunity
656 W. Kirby, Suite 4324 F/AB
Detroit, MI 48202
313-577-2280

Student Conduct Officer, Dean of Students Office
351 Student Center Building
Detroit, MI 48202
313-577-1010

Merrill-Palmer Skillman Institute
Counseling for Children
71-A E. Ferry St.
Detroit, MI 48202
313-872-1790

University Ombudsperson
798 Student Center Building
Detroit, MI 48202
313-577-3487

WSU Psychology Clinic
60 Farnsworth
Detroit, MI 48202
313-577-2840

SUIT (Student Update and Information Team)
Dean of Students – Chairperson
313-577-1010
doso@wayne.edu

Online Care Report available at doso.wayne.edu/student-care-report.html

Anonymous Tip Lines
Office of Internal Audit
313-577-5138
internalaudit.wayne.edu/report.php

WSUPD
police.wayne.edu/crime_tip.php

Community Resources
Detroit Police Department
Third Precinct
2875 W. Grand Blvd
Detroit, MI 48202
313-396-5300

Detroit Receiving Hospital
4201 St. Antoine
Detroit, MI 48201
313-745-3356
First Step
LOCATION IS CONFIDENTIAL
Pontiac, MI 48343
734-722-6800
firststep-mi.org
First step provides comprehensive services for victims of sexual assault and domestic violence in Wayne County.

HAVEN (Help Against Violent Encounters Now)
LOCATION IS CONFIDENTIAL
Pontiac, MI 48343
Crisis line: 248-334-1284
Provides residential and nonresidential domestic violence and sexual abuse prevention and treatment services, including emergency shelter for adult victims and their children; court advocacy for victims of sexual assault and their families; support groups for domestic violence, rape and incest victims; counseling and parenting classes.

Michigan Domestic and Sexual Violence Prevention and Treatment Board
235 S. Grand Ave. Suite 615
Lansing, MI 48933
517-241-5114
This Board coordinates and monitors programs and services for the prevention of domestic and sexual violence and the treatment of victims of domestic and sexual violence.

Rape, Abuse & Incest National Network (RAINN)
The nation’s largest anti-sexual-violence organization.
800-656-HOPE (4673)
RAINN.org

Southeast Michigan Anti-Rape Network (SEMARN)
4707 St. Antoine Suite M-167
Detroit, MI 48201
313-833-1660 (Rape Counseling Center)
A coalition of agencies in Calhoun, Genesee, Macomb, Monroe, Oakland, St. Clair, Washtenaw and Wayne counties dedicated to the prevention and treatment of sexual assault, including information and referral services and emergency financial assistance for survivors of sexual assault who are clients of member agencies.

Turning Point
LOCATION IS CONFIDENTIAL
Mailing Address: P.O. Box 1123
Mount Clemens, MI 48046
586-463-4430 (administration)
586-463-6990 (24-hour crisis line)
 Provides shelter and other support services for sexual assault victims and for spouse or partner abuse victims and their children; transportation for shelter residents to obtain needed services; limited financial assistance; child care services for shelter residents; individual and group counseling; and legal assistance.

Wayne County Sexual Assault Forensic Examiner’s Program
2727 2nd Ave. Ste 300
Detroit, MI 48201
313-964-9701
Wayne County SAFE provides forensic services and advocates for victims of sexual assault.

Emergency Response and Evacuation Procedures
WSU is at the forefront of disaster and emergency planning and preparation. WSU’s Crisis Management Team has a singular mission: To protect the population and resources of the campus in the event of the unthinkable. The team — led by the executive vice president and chief of staff — meets at least quarterly to ensure that plans are developed and up-to-date. The university’s Crisis Management Plan, an all-hazards model, has been acknowledged favorably by the U.S. Department of Homeland Security. A similar plan exists for crisis communications and pandemic preparedness.

WSU Emergency Response Procedures:
Police or Medical Emergency
Call the WSUPD at 313-577-2222.

DO NOT CALL 911.

Injuries/Exposures Requiring Medical Attention
Call the WSUPD at 313-577-2222.

DO NOT CALL 911.

Fires
Call the WSUPD at 313-577-2222.

DO NOT CALL 911.
Pull the closest fire alarm

Hazardous Material Spills
Call WSUPD at 313-577-2222.

DO NOT CALL 911.
If called, the dispatch officer will make the appropriate fire and/or medical rescue call and notify the shift commander, who will determine whether the chief of police should be notified.

In turn, the chief of police will make the initial assessment and contact the chief of staff, who will then implement additional proper response procedures. A critical part of this process is keeping key stakeholders — such as students, faculty and staff, and parents and families of students, faculty, and staff — informed.

Each university department has posted in a visible place the Wayne State University Emergency and Safety Procedures flipchart for immediate reference. This flipchart is also available online at the website of the Office of Risk Management (ORM) at risk.wayne.edu. These procedures are also listed on the WSUPD website, police.wayne.edu/procedures.php.

This color-coded flipchart has been developed by the ORM to assist WSU employees and students residing on campus in minimizing the negative effects from emergencies, disasters, accidents, injuries and crimes that can occur without warning at any time. It contains emergency phone numbers on the cover of the chart, and there are written procedures for the following:

- Civil disturbance
- Water/water damage/loss
- Safety procedures
- Tornado/severe weather
- Explosives
- Power outage
- Biological/radioactive spills
- Crime prevention tips
- Bomb threats/suspicious packages
- Medical emergencies
- Fire
- Workplace violence
- Chemical spills/chemical fires

All employees and students residing on campus are encouraged to become acquainted with the contents of this flipchart. It is to be posted in all departments, laboratories, and residence halls and apartments for immediate reference.

WSU Evacuation Procedures:
Each WSU owned/leased facility has an emergency evacuation plan and
University Policies

procedure specific to its location, developed by the highest-ranking individual user of the facility and posted therein. In the event of a fire or other building emergency, the alarm system will sound. When an alarm sounds, occupants of the building should immediately leave the building in an orderly manner by means of the nearest exit to a predetermined location and begin verifying that everyone in the facility has been accounted for. The highest-ranking individual user should shut down any experiments, procedures, etc., that should not be left unattended, extinguish any open flames and shut off flammable or noxious gas supply valves.

The highest-ranking individual user will maintain a list of mobility impaired/disabled persons that will be updated at least annually and contain the name, phone number and floor/area assigned location of these persons. In the event of an emergency condition at a university facility, it is the responsibility of the highest-ranking individual user to provide the responding WSU Police Department and Detroit Fire Department personnel with the list and location of the mobility impaired/disabled persons.

During the evacuation of any WSU facility, all mobility impaired/disabled persons that are above the level of exit discharge shall be placed in an “area of refuge” i.e., a fire-rated construction room or enclosed emergency exit stairwell. In addition, predetermined facility occupants who are assigned responsibility for evacuation of a particular floor shall assist mobility impaired/disabled persons into the area of refuge after all persons on that floor have evacuated. Unless department/facilities have special evacuation equipment (i.e., emergency evacuation wheelchair), the responsibility for removal of mobility impaired/disabled persons rests with the WSU Police Department or the Detroit Fire Department.

Evacuation drills are conducted a minimum of three times per year in residence halls and once per year in all other buildings. Written documentation of each evacuation drill conducted is sent to the Office of Risk Management for recordkeeping purposes.

Other measures in place to protect the campus include:

- Every college and division at Wayne State has prepared a continuity of operations plan that pinpoints essential services, contingent decision makers, phone trees, location of vital records, and critical hardware and software.
- A detailed inventory of available emergency communication channels, target audiences, when to deploy messages and what communication mode to use. The inventory identifies who is responsible for the content and activation of the communication vehicle.
- The development of message templates for the university’s Broadcast Messaging Service, covering a broad array of crises from weather-related closures to explosion to catastrophic illness.
- Students living in residential housing are required to create personal preparedness plans, listing an evacuation location and emergency contact information.
- Inclusion in the Michigan Public Safety Communication System, enabling WSUPD to communicate digitally with other federal, state and local law enforcement agencies. This ensures secure communications and maximum coordination among multiple jurisdictions.
- Purchase of advanced ballistic body armor and patrol rifles for Wayne State police to be used in the event of an active shooter situation.

Missing Student Notification Policy

In compliance with the Higher Education Opportunity Act, the university has established a Missing Students Notification Policy, which describes the formal notification procedures the university will follow when a student residing in on-campus housing has been reported missing for more than 24 hours. The policy provides a framework for cooperation among members of the Wayne State University community aimed at locating and assisting students who reside in campus housing and are reported missing.

Campus housing is defined as the residence halls and apartments that are located within the university campus and owned and operated by WSU. They are: Chatsworth Tower and Helen L. DeRoy Apartments, Leon H. Atchison Hall, The Towers Residential Suites, University Tower Apartments, and Yousif B. Ghafari Hall.

Nothing is this policy shall prevent the Wayne State University chief of police from exercising discretion to initiate an investigation where a student is reported missing but does not reside in campus housing.

A student who resides in campus housing will be deemed missing when he or she is reported absent from the campus housing for more than 24 hours without any known reason.

All reports of missing students shall be directed to the Wayne State University Police Department, which shall investigate each report and make a determination whether the student is missing in accordance with this policy.

All students shall have the opportunity to confidentially identify an individual to be contacted by the university in case a student is reported missing. This confidential contact is deemed non-directory information under the Family Educational Rights and Privacy Act (FERPA). Only authorized campus officials and law enforcement officers may have access to the confidential contact information in furtherance of the missing person investigation. If a missing student is under 18 years of age and not an emancipated individual, WSU police are required to notify the parent or guardian of the missing student not later than 24 hours after the determination by the WSU police that the student is missing. WSU police will also notify the local police department where the student was last reported seen (if other than on campus) not later than 24 hours after the determination that the student is missing.

The dean of students shall have the responsibility to make known to and
University Policies

available to students the provisions of this policy, and the procedures set forth herein.

Notification Procedures:

1. Any report of a missing student, from whatever source, should immediately be directed to WSUPD.

2. When a student is reported missing, WSUPD shall:
   a. Notify the dean of students;
   b. Notify the president, the provost, the executive vice president, the vice president and general counsel, the director of housing and the registrar; and
   c. Conduct a thorough investigation to determine the validity of the missing student report. If it is determined that the student is not missing, the student will be asked to make contact with the person who reported the student missing.

3. If it is determined that the student is missing, WSUPD must:
   a. Notify the individual identified by the missing student as the confidential contact within 24 hours of making the determination that the student is missing.
   b. If the missing student is under the age of 18 and not an emancipated individual, notify the student’s custodial parent or guardian as contained in the records of the university within 24 hours of the determination that the student is missing.
   c. Regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated minor, notify the local police department where the student was last reported seen (if other than on campus) not later than 24 hours after the determination that the student is missing.

4. When a student is reported missing to the dean of students, the dean of students shall:
   a. Notify the WSUPD, if they have not already been contacted; and
   b. Notify the Student Update and Information Team (SUIT) members.

Student Contact Information:

Students shall be given the opportunity through the Office of Housing and Residential Life to confidentially designate an individual to be contacted in the event the student is determined missing. This confidential contact is deemed non-directory information under FERPA.

Notification:

- This policy will be included on the dean of students’ website.
- This policy will be included on the Housing & Residential Life website.
- This policy will be discussed during beginning semesters/mandatory residential hall meetings.
- This policy will be sent to students residing on campus by university email.
- This policy will be included in the annual Community Living Guide for Residential Halls.
- This policy will be included in the university’s Annual Campus Security Report submitted to the Department of Education, to the extent required by law.

If you reside on campus, please complete a Missing Student Confidential Contact Information form if you have not already done so. Forms can be obtained at the front desk of your residence hall or university-owned apartment.

B. ANNUAL FIRE SAFETY REPORT

WSU is committed to creating an environment that is safe from the effects of fire for its students, faculty, staff and guests. The purpose of this program is to establish an organizational structure to ensure the effective implementation of a comprehensive fire safety and fire prevention program.


The WSU Fire Safety Program sets fire safety standards, procedures and practices to facilitate the university’s ability to conduct safe operations and to ensure regulatory compliance. The purpose of the program is to provide minimum standards to safeguard life, health, property and public welfare by controlling and monitoring the design, construction, occupancy use, quality of materials and maintenance of all buildings and structures of the campus.

The Office of Risk Management (ORM) is responsible for the overall fire safety and fire prevention programs at WSU. It is responsible for promoting fire safety regulatory compliance with the State of Michigan, Bureau of Fire Services; Michigan Occupational Health and Safety Administration; and university insurance companies. The ORM also serves as the custodian of all documents required by the program.

The ORM has the authority to shut down an operation, discontinue events, evacuate buildings, etc. when, in its professional opinion, a severe danger to life or injury may result if action is not taken. Any of these issues, as well as all fire safety violations and certificate of occupancy issues addressed by the State of Michigan Bureau of Fire Services and WSU’s ORM that are not corrected, may be forwarded to the vice president of finance and facilities management for review and adjudication.

(1) Fire statistics for the last three years, 2015, 2014 and 2013 for each housing facility on campus

The Clery Act defines a “fire” as “any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled matter.” Based upon that definition, WSU had one fire in 2015. The fire incident occurred in the Little Asia Mart located in Atchison Residence Hall. The alarm sounded in response to an overheated furnace motor in the store front which resulted in smoke, although no fire was detected. The incident caused no injuries and no physical damage.

WSU had three reported fire incidents in 2014. One fire occurred in the DeRoy Apartments and two fires occurred in the Atchison Residence Hall. The DeRoy fire was caused by a cooking accident. It resulted in less than $100 in damage, and no injuries or deaths. The first Atchison fire was unintentionally caused...
by machinery. It resulted in less than $100 damage and no injuries or deaths. The second Atchison fire was caused intentionally by setting fire to a pizza box in a stairwell. The property damage totaled less than $100 and there were no injuries or deaths related to the fire.

WSU had one fire in 2013 at the University Tower Apartments. The fire was an electrical fire which resulted in no injuries or deaths. Property damage from the fire was less than $1,000.

(2) A description of each on-campus residence hall and apartment fire safety system

All WSU-owned facilities with a fire alarm, fire suppression or fire detection system must, when actuated, activate audible and visual signals at the WSUPD, who will respond to all fire trouble alarms and fire alarm incidents. Such systems must meet the requirements of the Michigan Fire Prevention Code and those fire safety rules adopted by the State of Michigan’s Fire Safety Board from the National Fire Protection Association codes and standards.

University Towers Apartments: Fully fire-sprinkled facility supported by a fire pump, fire department hose connections within stairwell landings, voice evacuation fire alarm system, and smoke detection within all residential rooms. Building is classified as a “high-rise residential occupancy.”

The Towers Residential Suites: Fully fire-sprinkled facility supported by a fire pump, fire department hose connections within stairwell landings, voice evacuation fire alarm system, and smoke detection within all residential rooms. Building is classified as a “high-rise residential occupancy.”

Ghafari Hall: Fully fire-sprinkled facility supported by a fire pump, fire department hose connections within stairwell landings, voice evacuation fire alarm system, and smoke detection within all residential rooms. Building is classified as a “high-rise residential occupancy.”

DeRoy Apartments: Storage areas of first floor are fire-sprinkled, fire department hose connections within stairwell landings, voice evacuation fire alarm system and smoke detection within all residential rooms. Building is classified as a “high-rise residential occupancy.”

Chatsworth Apartments: Fully fire-sprinkled facility supported by a fire pump, fire department hose connections within stairwell landings, voice communication evacuation fire alarm system and smoke detection within all residential corridors. Building is classified as a “high-rise residential occupancy.”

Atchison Hall: Fully fire-sprinkled facility supported by a fire pump, fire department hose connections within stairwell landings, voice evacuation fire alarm system, and smoke detection within all residential rooms. Building is classified as a “high-rise residential occupancy.”

In each instance where there has been a fire alarm run and it is determined to be a false alarm or a “careless cook” disposition (i.e., the burning of food with the resulting smoke setting off individual unit smoke detectors), the building engineers take responsibility for resetting the smoke detector and/or fire alarm in the individual unit and/or building.

It is the policy of WSU that no facility fire alarm system should be silenced or reset, except by the WSUPD, Facilities Planning Management’s Plant Operations & Maintenance personnel (electricians, building engineers), or the university fire safety inspector.

(3) The number of fire drills held during the previous calendar year (2015) for each on-campus residence hall and apartment

The Michigan Fire Prevention Code, Mich. Comp. Laws § 29.19a, requires WSU to conduct fire drills in university-owned residence halls. University policy requires each residence hall and apartment building to keep a record of the fire drills performed each year. These drills are conducted for the purpose of preventing fires and related hazards as well as preparing building occupants to exit such facilities during an emergency situation.

The Office of Housing and Residential Life (OHRL) is responsible for scheduling and documenting such drills within residence halls and apartments. Emergency evacuation drill notification should be made by OHRL to the ORM and the WSUPD. Records of all fire drills should be forwarded to the ORM fire safety inspector.

The following evacuation drills were conducted in the residence halls in the 2015 calendar year:

1. Atchison Hall
2. Ghafari Hall
3. The Towers Residential Suites

The following evacuation drills were conducted during the 2015 calendar year in the residential apartments:

0. DeRoy Apartments
0. Chatsworth Apartments
1. University Tower Apartments

(4) The university’s rules on portable electrical appliances, smoking and open flames in a student housing facility

Portable Electrical Appliances: The following items are prohibited in Ghafari Hall, Atchison Hall and Towers Residential Suites: hot iron/curling irons, stoves, electrical appliances such as electric skillets/frying pans, woks, electric grills, George Foreman-type grills, griddles, broilers, hot plates, hot pots, toasters, toaster ovens, crock pots, blenders and refrigerators in excess of five cubic feet.

The following additional portable electrical appliances are prohibited in all university housing buildings: No Boundaries five-light multicolored floor lamps, heat lamps, halogen lamps, space heaters, air conditioners, electric blankets and chest/deep-freezers.

Smoking: Smoking anything including tobacco (cigarettes, clove cigarettes, cigars, pipes, hookahs, etc.) is prohibited in all areas of campus including in university housing. The no-smoking policy is strictly enforced.

Open Flames: Candles, oil lamps, torches and other open-flame objects are strictly prohibited. Residents will be asked to remove these prohibited items. In the Chatsworth, DeRoy and University Towers Apartments, candles are prohibited in the apartments unless they are in a glass container with sides that are taller than the candle.

(5) Evacuation Procedures for Student Housing In Case Of Fire

The following Fire Evacuation Procedures...
University Policies

apply to all on-campus residence halls and apartments:
A fire plan is posted on the back of each residence hall and apartment door. Please read this plan and become familiar with your evacuation route. For additional copies of the plan, please contact your community director.

All residents must immediately leave the facility when an alarm sounds. Treat all alarms as real emergencies. Familiarize yourself with the exits, sounds and procedures for evacuating a building. Get to know your exit routes before there is an emergency. If an alarm sounds, please do the following:

• Put on a coat and hard-soled shoes, quickly.
• Take a towel with you to prevent smoke inhalation.
• Close windows.
• Check your doorknob and door. If either is hot, do not open your door. If the door and doorknob are cool, exit cautiously and close your unlocked door.
• Take your keys and OneCard with you.
• Walk quickly and leave the building via the nearest available exit in your area.
• Use the stairwells to evacuate (do not use elevators). Once in the stairwell, check to see that the door is closed and proceed down to the first level. Gather at the predetermined outside assembly area away from the residence hall or apartment.
• DO NOT re-enter the building until a staff member, WSUPD or the fire department tells you it is safe to do so.

Atchison Hall Evacuation Procedure — Residents and guests should proceed north to the outside assembly area, which is the northwest side of Anthony Wayne Drive (adjacent to DeRoy Apartments).

Ghafari Hall Evacuation Procedure — Residents and guests should proceed north to the outside assembly area, which is Keast Commons (adjacent to the sand volleyball courts and DeRoy Apartments).

The Towers Residential Suites Evacuation Procedure — Residents and guests should proceed east on Reuther Mall toward the outside assembly area, which is Gullen Mall (adjacent to the Student Center Building).

Chatsworth Tower Evacuation Procedure — Residents and guests should proceed east to the outside assembly area, which is Gullen Mall (adjacent to the Student Center Building).

DeRoy Apartments Evacuation Procedure — Residents and guests should proceed west to the outside assembly area, which is the northwest side of Anthony Wayne Drive (adjacent to the parking structure).

University Tower Evacuation Procedure — Residents and guests should proceed west to the outside assembly area, which is along Cass Avenue on the front side of the building.

Fire Evacuation Procedure for the Mobility Impaired/Disabled Person

In the event of an emergency condition within a university facility, the following procedures with respect to mobility impaired/disabled persons must be followed:

• All mobility impaired/disabled residents are advised to remain in their room during any general fire alarm.
• A staff member will personally respond to mobility impaired/disabled residents to advise them of the situation.
• If it is a false alarm, the resident(s) will be notified of such.
• In case of a real emergency, emergency evacuation personnel will personally evacuate each mobility impaired/disabled person from their room/apartment.

Note: After the drop/add period for each academic semester, the Office of Housing and Residential Life produces a confidential list of all self-identified mobility impaired/disabled persons for each residential building and provides that list to the appropriate building staff and WSUPD so that in the event of a fire, the building staff and WSUPD are aware of the identity and room location of each mobility impaired/disabled person needing evacuation assistance.

Fire Evacuation Procedure, page 16

Fire Evacuation Procedure for the Mobility Impaired/Disabled Persons, page 16

Fire Prevention, page 17

Fire Safety Equipment/Smoke Detectors/Sprinkler System, page 27

Student Preparedness Checklist, page 29

The University’s student housing facilities.

The following policies on safety education and training programs, as set forth in the Community Living Guide for Residence Halls and Apartments, and as set forth in the University’s Fire Safety Manual, are provided to the students and employees in on-campus housing:

• Prohibited Items/Fire Hazards, pages 27, 29

• Fire Evacuation Procedure, page 16

Fire Evacuation Procedure for the Mobility Impaired/Disabled Persons, page 16

Fire Prevention, page 17

Fire Safety Equipment/Smoke Detectors/Sprinkler System, page 27

Student Preparedness Checklist, page 29

The University’s student housing facilities.

The following policies on safety education and training programs, as set forth in the Community Living Guide for Residence Halls and Apartments, and as set forth in the University’s Fire Safety Manual, are provided to the students and employees in on-campus housing:

• Prohibited Items/Fire Hazards, pages 27, 29

• Fire Evacuation Procedure, page 16

• Fire Evacuation Procedure for the Mobility Impaired/Disabled Persons, page 16

• Fire Prevention, page 17

• Fire Safety Equipment/Smoke Detectors/Sprinkler System, page 27

The section on Emergency Preparedness, page 18, provides a variety of resources to assist students/residents in planning for emergencies.

At the beginning of each school year (August), the Office of Risk Management conducts hands-on fire safety training with every community director and resident assistant in each of the university’s student housing facilities.

The following policies on safety education and training programs, as set forth in the Community Living Guide for Residence Halls and Apartments, and as set forth in the university’s Fire Safety Manual, are provided to the students and employees in on-campus housing:

• Prohibited Items/Fire Hazards, pages 27, 29

• Fire Evacuation Procedure, page 16

• Fire Evacuation Procedure for the Mobility Impaired/Disabled Persons, page 16

• Fire Prevention, page 17

• Fire Safety Equipment/Smoke Detectors/Sprinkler System, page 27

• Student Preparedness Checklist, page 29

The section on Emergency Preparedness, page 18, provides a variety of resources to assist students/residents in planning for emergencies.

At the beginning of each school year (August), the Office of Risk Management conducts hands-on fire safety training with every community director and resident assistant in each of the university’s student housing facilities.

The following policies on safety education and training programs, as set forth in the Community Living Guide for Residence Halls and Apartments, and as set forth in the university’s Fire Safety Manual, are provided to the students and employees in on-campus housing:

• Prohibited Items/Fire Hazards, pages 27, 29

• Fire Evacuation Procedure, page 16

• Fire Evacuation Procedure for the Mobility Impaired/Disabled Persons, page 16

• Fire Prevention, page 17

• Fire Safety Equipment/Smoke Detectors/Sprinkler System, page 27

• Student Preparedness Checklist, page 29

The WSU Fire Safety Manual, available at risk.wayne.edu, contains helpful information on fire safety. It provides that “all employees, as well as students, must accept the continuous responsibility for safety not only for themselves, but also for coworkers and visitors.” The manual also contains the following instructions regarding fire safety policies and procedures:

Building Occupant Responsibilities

At the beginning of each school year (August), the Office of Risk Management conducts hands-on fire safety training with every community director and resident assistant in each of the university’s student housing facilities.

The following policies on safety education and training programs, as set forth in the Community Living Guide for Residence Halls and Apartments, and as set forth in the university’s Fire Safety Manual, are provided to the students and employees in on-campus housing:

• Prohibited Items/Fire Hazards, pages 27, 29

• Fire Evacuation Procedure, page 16

• Fire Evacuation Procedure for the Mobility Impaired/Disabled Persons, page 16

• Fire Prevention, page 17

• Fire Safety Equipment/Smoke Detectors/Sprinkler System, page 27

• Student Preparedness Checklist, page 29

The section on Emergency Preparedness, page 18, provides a variety of resources to assist students/residents in planning for emergencies.

The WSU Fire Safety Manual, available at risk.wayne.edu, contains helpful information on fire safety. It provides that “all employees, as well as students, must accept the continuous responsibility for safety not only for themselves, but also for coworkers and visitors.” The manual also contains the following instructions regarding fire safety policies and procedures:

Building Occupant Responsibilities

When a fire alarm is sounded at any WSU owned/leased facility, everyone should immediately leave the building in an orderly manner by means of the
University Policies

nearest exit. Under no circumstances are any personnel (excluding the WSUPD, Environmental Health & Safety and Detroit Fire Department) to remain in the building. Evacuation of the building should include:

- Close the office, classroom and lab door as you leave.
- Leave the building via the nearest available exit. Always know a secondary means of egress to use in the event your first choice is unattainable.
- Use the stairwells to evacuate (do not use elevators). Once in the stairwell, check to see that the door is closed, and proceed down to the level of exit discharge.
- If the facility is of a high-rise occupancy (75 feet or seven stories above grade) evacuation procedures will be announced by the fire alarm system as follows: evacuate fire floors, two floors above, one floor below.
- Do not re-enter any facility until advised by the WSUPD.
- Predetermined facility occupants who are assigned responsibility for evacuation of a particular floor shall assist persons with specific requests into the area of refuge after all persons on that floor have evacuated.
- All persons who requested specific assistance that are above the level of exit discharge, shall be placed in an “area of refuge,” i.e. a fire-rated construction room or enclosed emergency exit stairwell.
- Unless the department/facility has special evacuation equipment, i.e., emergency evacuation wheelchair, the responsibility for removal of persons with specific requests rests with the WSUPD or the Detroit Fire Department.
- Remember, your worst enemy during a fire is smoke. If you are surrounded by smoke, get down on the floor and crawl to safety. Hold your breath and close your eyes if you can. Close doors behind you as you escape. Always use stairs to escape; never use an elevator.

**Additional Fire Safety Tips:**

- Learn the location of fire exits and fire alarm pull boxes. Sound the fire alarm if you see smoke or smell a burning odor.
- Have a prepared escape plan and know your escape route. Count the number of doors between your room and the fire exits door so you can find it even in heavy smoke.
- Remember to remain calm.
- Always use exit stairs; never use the elevator.
- Close doors behind you as you escape. In most cases, this will prevent smoke and fire from entering the room you are exiting.
- Do not re-enter an evacuated building until it has been declared safe by the WSUPD.
- If you become trapped, seal off cracks around doors and vents with cloths or rugs. Soak them in water if possible.
- Turn off fans and air conditioners.
- Signal for help from a window. Call the WSUPD at 313-577-2222.
- Never tamper with or disable any smoke detectors in any residence hall, apartment or office area anywhere on campus. Do not allow others to do the same. If you see anyone tampering with a smoke detector, call the WSUPD.

**(8) A List of the Titles of Each Person or Organization to Which Students and Employees Should Report That a Fire Occurred**

In the event of a fire, call WSUPD at 313-577-2222. Let them know the name of the building and room number of your location. **DO NOT CALL 911.** The WSUPD will call the Detroit Fire Department. In all instances where a fire has been reported, the WSUPD will automatically follow up with notifications to the ORM and to the OEHS (for hazardous materials or clean-up needs).

**(9) Plans for Future Improvements in Fire Safety**

WSU is continually striving to be proactive in its fire emergency planning and preparedness; its Crisis Management Team is continually striving for improvement, and the university will update fire safety and other emergency practices and procedures as needed.

**Fire Log**

Pursuant to the requirements of the Higher Education Opportunity Act, the WSUPD maintains a written, easily understood fire log for each on-campus housing facility.

This fire log records, by the date that the fire was reported, any fire that occurred in an on-campus student housing facility. This log also includes the nature, date, time and general location of each fire.

It is the policy of the university to have the WSUPD make an entry or an addition to an entry to the **Fire Log** within two (2) business days of the receipt of the information.

The university, through the WSUPD, will make the fire log for the most recent 60-day period open for public inspection during normal business hours. The university will also, through the WSUPD, make any portion of the fire log older than 60 days available within two (2) business days of a request for public inspection.
# Schedule A

## Federal Trafficking Penalties for Schedules I, II, III, IV, and V (except Marijuana)

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Substance/Quantity</th>
<th>Penalty</th>
<th>Substance/Quantity</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>II</td>
<td>Cocaine 500-4999 grams mixture</td>
<td><strong>First Offense:</strong> Not less than 5 yrs. and not more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine of not more than $5 million if an individual, $25 million if not an individual.</td>
<td>Cocaine 5 kilograms or more mixture</td>
<td><strong>First Offense:</strong> Not less than 10 yrs. and not more than life. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine of not more than $10 million if an individual, $50 million if not an individual.</td>
</tr>
<tr>
<td>II</td>
<td>Cocaine Base 28-279 grams mixture</td>
<td></td>
<td>Cocaine Base 280 grams or more mixture</td>
<td></td>
</tr>
<tr>
<td>IV</td>
<td>Fentanyl 40-399 grams mixture</td>
<td></td>
<td>Fentanyl 400 grams or more mixture</td>
<td></td>
</tr>
<tr>
<td>I</td>
<td>Fentanyl Analogue 10-99 grams mixture</td>
<td><strong>Second Offense:</strong> Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $8 million if an individual, $50 million if not an individual.</td>
<td>Fentanyl Analogue 100 grams or more mixture</td>
<td></td>
</tr>
<tr>
<td>I</td>
<td>Heroin 100-999 grams mixture</td>
<td></td>
<td>Heroin 1 kilogram or more mixture</td>
<td><strong>Second Offense:</strong> Not less than 20 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than $20 million if an individual, $75 million if not an individual.</td>
</tr>
<tr>
<td>I</td>
<td>LSD 1-9 grams mixture</td>
<td></td>
<td>LSD 10 grams or more mixture</td>
<td><strong>2 or More Prior Offenses:</strong> Life imprisonment. Fine of not more than $20 million if an individual, $75 million if not an individual.</td>
</tr>
<tr>
<td>II</td>
<td>Methamphetamine 5-49 grams pure or 50-499 grams mixture</td>
<td></td>
<td>Methamphetamine 50 grams or more pure or 500 grams or more mixture</td>
<td></td>
</tr>
<tr>
<td>II</td>
<td>PCP 10-99 grams pure or 100-999 grams mixture</td>
<td></td>
<td>PCP 100 grams or more pure or 1 kilogram or more mixture</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Substance/Quantity</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Any Amount Of Other Schedule I &amp; II Substances</td>
<td><strong>First Offense:</strong> Not more that 20 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine $1 million if an individual, $5 million if not an individual.</td>
</tr>
<tr>
<td>Any Drug Product Containing Gamma Hydroxybutyric Acid</td>
<td><strong>Second Offense:</strong> Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine $2 million if an individual, $10 million if not an individual.</td>
</tr>
<tr>
<td>Flunitrazepam (Schedule IV) 1 Gram</td>
<td><strong>First Offense:</strong> Not more than 10 yrs. If death or serious bodily injury, not more that 15 yrs. Fine not more than $500,000 if an individual, $2.5 million if not an individual.</td>
</tr>
<tr>
<td>Any Amount Of Other Schedule III Drugs</td>
<td><strong>Second Offense:</strong> Not more than 20 yrs. If death or serious injury, not more than 30 yrs. Fine not more than $1 million if an individual, $5 million if not an individual.</td>
</tr>
<tr>
<td>Any Amount Of All Other Schedule IV Drugs (other than one gram or more of Flunitrazepam)</td>
<td><strong>First Offense:</strong> Not more than 5 yrs. Fine not more than $250,000 if an individual, $1 million if not an individual.</td>
</tr>
<tr>
<td>Any Amount Of All Schedule V Drugs</td>
<td><strong>Second Offense:</strong> Not more than 10 yrs. Fine not more than $500,000 if an individual, $2 million if other than an individual.</td>
</tr>
<tr>
<td>Any Amount Of All Schedule V Drugs</td>
<td><strong>First Offense:</strong> Not more than 1 yr. Fine not more than $100,000 if an individual, $250,000 if not an individual.</td>
</tr>
<tr>
<td>Any Amount Of All Schedule V Drugs</td>
<td><strong>Second Offense:</strong> Not more than 4 yrs. Fine not more than $200,000 if an individual, $500,000 if not an individual.</td>
</tr>
</tbody>
</table>
### Federal Trafficking Penalties for Marijuana, Hashish and Hashish Oil, Schedule I Substances

<table>
<thead>
<tr>
<th>Substance</th>
<th>First Offense</th>
<th>Second Offense</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marijuana 1,000 kilograms or more marijuana mixture or 1,000 or more marijuana plants</td>
<td>Not less than 10 yrs. or more than life. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine not more than $10 million if an individual, $50 million if other than an individual.</td>
<td>Not less than 20 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than $20 million if an individual, $75 million if other than an individual.</td>
</tr>
<tr>
<td>Marijuana 100 to 999 kilograms marijuana mixture or 100 to 999 marijuana plants</td>
<td>Not less than 5 yrs. or more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine not more than $5 million if an individual, $25 million if other than an individual.</td>
<td>Not less than 10 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than $8 million if an individual, $50 million if other than an individual.</td>
</tr>
<tr>
<td>Marijuana 50 to 99 kilograms marijuana mixture, 50 to 99 marijuana plants</td>
<td>Not more than 20 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine $1 million if an individual, $5 million if other than an individual.</td>
<td>Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine $2 million if an individual, $10 million if other than an individual.</td>
</tr>
<tr>
<td>Hashish More than 10 kilograms</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hashish Oil More than 1 kilogram</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marijuana less than 50 kilograms marijuana (but does not include 50 or more marijuana plants regardless of weight) 1 to 49 marijuana plants</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hashish 10 kilograms or less</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hashish Oil 1 kilogram or less</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>